

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

December 10, 2024

Chair Donohue called to order the Monthly Business Meeting at 5:00 PM

Chair Donohue started the Business Meeting in person at KCC and virtually through Microsoft Teams. Chair reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Anne Price, and LuAnn Anderson. Kathleen Starostka absent.

Guests Present: Tim Hirsch 5:03pm (Via Teams), Dan Doyle (in person)

Staff Present: (In Person) John Wesely

Staff Present: (Via teams) Rachelle DeLoe (online then in person after 5:30pm), Jason Stewart and Dale Pesterfield (5:06pm)

MEETING MINUTES

11/12/2024 Business Meeting Minutes

Chair Donohue had a correction

Motion

Director Anderson moved to approve the 11/12/2024 Business Meeting Minutes with noted amendments. Director Price seconded, and the motion was carried unanimously.

FINANCIAL REPORT

A. Accounts Payable 11/5, 11/15 and 11/30/2024

Director Anderson asked a question. Mr. Wesely answered the questions.

Motion

Director Price moved to approve the accounts payable for 11/5, 11/15 and 11/30/2024. Director Starostka seconded, and the motion was carried unanimously.

B. Fiscal Year 24/25

MANAGER'S REPORT

Mr. Wesely gave a summary of the Managers Report.

Subjects mentioned:

1. Lift Station Upgrades, Lighting Upgrade, West Shop Lighting Installation, Well Field Building Renovations and the Beachy Bridge Vacuum Relief Valve Replacement were all projects that have been completed.
2. The Authority is fully staffed. Spencer Hurliman is a great addition.
3. Unaccounted for Water.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

- A. Board Member Training and Reimbursements – Discussion ensued.
- B. Board Member Vacancy Applications – Chair Donohue acknowledged Mr. Doyle as an applicant. The board will have a special meeting in January to interview the applicants. Mr. Wesely will help find a date that works for everyone.

GUEST QUESTIONS AND COMMENTS

Ms. DeLoe asked if there is a schedule that would work for the board to sign off on payroll every other Tuesday. A rotation schedule was suggested.

Mr. Doyle had a question about unaccounted for water. Mr. Wesely answered the question.

CHAIRMAN/DIRECTOR COMMENTS

Chair Donohue has cards for Board Members and gifts for the staff that will be handed out at the potluck on the 18th.

Adjourned the meeting at 5:47PM.

The PCJWSA Board of Directors approved these minutes on January 14, 2025, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Tom Donohue, Chairman of the Board

John Wesely, Authority Manager